

NOTICE TO MEMBERS OF THE BAR

**REQUESTS BY FAX FOR POSTPONEMENTS BY CONSENT
(PROCEEDINGS BEFORE THE REGISTRAR IN ROOM 16.10)**

Please note that it is now possible to obtain, by fax, the **postponement by consent** of any proceeding on the roll in room 16.10, **with the exception of applications (motions) for a bankruptcy order or for the approval of a proposal.**

To do so, you must send a written request by fax to the registry (*greffe*) of the Commercial Division of the Superior Court prior to the existing presentation date, **no later than 3 PM on the juridical day beforehand**, indicating:

- the court file number;
- the proceeding(s) to be postponed;
- the existing date of presentation;
- the new date of presentation, if applicable;
- the name and telephone number of the lawyer to call to confirm the postponement.

The request must be transmitted by fax to the following number: (514) 873-8459.

Only the lawyer making the request should contact the registry (*greffe*) with respect to the postponement.

You will receive a telephone call confirming the postponement, no later than 4 PM the same day.

Unless you have sent your request before 3 PM on the juridical day prior to the presentation date, and received confirmation that the postponement is granted, **you must appear in person at the time originally scheduled to request the postponement orally.**